



THE AMERICAN SCHOOL IN ENGLAND

SUMMER PROGRAMS 2019
APPLICATION FOR ADMISSION



TASIS ENGLAND SUMMER PROGRAMS 2019

APPLICATION FORM

Step 1

STUDENT APPLICANT:

Last Name:	_____	First Name:	_____
Middle Name:	_____	Nickname:	_____
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth:	Day _____ Month _____ Year _____
Nationality:	_____	Mother Tongue:	_____
Passport Number:	_____	Issue Date:	Day _____ Month _____ Year _____
		Expiry Date:	Day _____ Month _____ Year _____
Current School:	_____	Current Grade:	_____
TASIS Programs (if any) applicant has previously attended: _____			

Step 2

PARENT/LEGAL GUARDIAN:

Parent/Guardian Name:	_____
Mailing Address:	_____ _____ _____
Home Telephone:	_____
Home Email:	_____
Work Telephone:	_____
Work Email:	_____

Step 3

AGENT (IF APPLICABLE):

First Name:	_____	Last Name:	_____
Company Name:	_____		
Company Address:	_____ _____ _____		
Company Telephone:	_____		
Company Email:	_____		
Please send invoices to:	<input type="checkbox"/> Parent/Legal Guardian	<input type="checkbox"/> Agent	

Step 4

HOW DID YOU FIRST HEAR ABOUT TASIS?

<input type="checkbox"/> Agent	<input type="checkbox"/> Friends	<input type="checkbox"/> TASIS Alumnus/a	<input type="checkbox"/> Internet	<input type="checkbox"/> Other
<input type="checkbox"/> Teacher	<input type="checkbox"/> School Directory	<input type="checkbox"/> Advertisement	<input type="checkbox"/> Social Media	

Please specify name of source: _____

PLEASE SELECT ONE OF THE OPTIONS BELOW:

OPTION 1: First Session (3 Weeks) £4,160
Monday, June 24 - Saturday, July 13

JUNIOR ROYALS (ages 10-12)Please pick **ONE** of the following courses

- English Language Program
- Creative English
- Reading Adventures, Earth Discovery, & Leadership

OPTION 2: Second Session (3 Weeks) £4,160
Monday, July 15 - Saturday, August 3

JUNIOR ROYALS (ages 10-12)Please pick **ONE** of the following courses

- English Language Program
- Creative English
- Reading Adventures, Earth Discovery, & Leadership

OPTION 3: Six-Week Program (6 Weeks) **Monday, June 24 - Saturday, August 3** **£7,270**

Please select one course from Option 1 and one course from Option 2 above

OPTION 4: First Session (3 Weeks) £4,160
Monday, June 24 - Saturday, July 13
 Students aged 13 - 17 years

Please pick **ONE** of the following courses

- English Language Program (ages 13-17)
- English Literature as Movies (ages 13-17)
- London Through a Lens (ages 13-17)
- Television Production (ages 13-17)
- Drawing & 3D Design (ages 14-17)
- Fashion and Textile Design (ages 13-17)
- STEM (Science, Technology, Engineering, & Math)
(ages 13-17)
- Debate and Leadership Skills (ages 14-17)
- International Business (ages 14-17)
- Writing Enhancement (ages 13-17)
- IELTS (ages 15-17)

OPTION 5: Second Session (3 Weeks) £4,160
Monday, July 15 - Saturday, August 3
 Students aged 13 - 17 years

Please pick **ONE** of the following courses

- English Language Program (ages 13-17)
- English Literature as Movies (ages 13-17)
- London Through a Lens (ages 13-17)
- Television Production (ages 13-17)
- Drawing & 3D Design (ages 14-17)
- Fashion and Textile Design (ages 13-17)
- STEM (Science, Technology, Engineering, & Math)
(ages 13-17)
- Debate and Leadership Skills (ages 14-17)
- International Business (ages 14-17)
- Writing Enhancement (ages 13-17)
- IELTS (ages 15-17)

OPTION 6: Six-Week Program (6 Weeks) **Monday, June 24 - Saturday, August 3** **£7,270**

Please select one course from Option 4 and one course from Option 5 above

OPTION 7: Academic Course (6 Weeks) **Monday, June 24 - Saturday, August 3** **£7,270**

Geometry

ALL APPLICANTS PLEASE SELECT ONE OF THE FOLLOWING ELECTIVE OPTIONS:

First Session (3 Weeks)

- Graphic Design
- Digital Music
- Introduction to Robotics
- Dance
- Beginners French
- Studio Art
- Theatre Performance

Second Session (3 Weeks)

- Graphic Design
- Digital Music
- Introduction to Robotics
- Dance
- Beginners French
- Studio Art
- Theatre Performance

SPORTS

All our students take a sport up to two or three times a week during the program, these sport options can be changed each week. Some of these sport options are at an additional cost, these costs are listed next to the relevant sports. You will be invoiced for these nearer the start date of the program. * Please note, paid sports are booked up to six months in advance and refunds cannot be made if the student changes their mind.

Please choose one sport for each week below. If you are attending the six week program please choose two sports from each week.

Week 1

- Badminton
 Aerobic Fitness
 Archery Tag *£50
 Basketball
 Cross Country Running
 Gym (14+ years)
 Golf *£70
 Horseback Riding *£95
 Martial Arts
 Soccer
 Table Tennis
 Tennis
 Volleyball
 Water Sports *£60
 Yoga

Week 2

- Badminton
 Aerobic Fitness
 Archery Tag *£75
 Basketball
 Cross Country Running
 Gym (14+ years)
 Golf *£105
 Horseback Riding *£145
 Martial Arts
 Soccer
 Table Tennis
 Tennis
 Volleyball
 Water Sports *£90
 Yoga

Week 3

- Badminton
 Aerobic Fitness
 Archery Tag *£50
 Basketball
 Cross Country Running
 Gym (14+ years)
 Golf *£70
 Horseback Riding *£95
 Martial Arts
 Soccer
 Table Tennis
 Tennis
 Volleyball
 Water Sports *£60
 Yoga

While every effort is made to ensure students get their first choice of sports this cannot be guaranteed due to limited numbers in certain options. Please choose TWO more sports from the list below as your second and third choices.

- Badminton
 Aerobic Fitness
 Basketball
 Cross Country Running
 Gym (14+ years)
 Soccer
 Table Tennis
 Tennis
 Volleyball
 Yoga

DEPOSIT PAYMENT

Student's Name: _____

A deposit of £500 must accompany each application form and is payable when the application form is submitted. The deposit will be retained by the School if the student fails to enter. Payment for the total tuition is to be made 30 days after receipt of the invoice. Total tuition must be paid prior to student arrival on campus.

Credit Card: Visa Mastercard Debit Card

Card Number: _____

Cardholder's Name: _____

Expiry Date: _____ Month _____ Year _____ Security No: _____ (last 3 digits on back of card) Amount: £ _____

Cardholder's Signature: _____

There will be no debit card or credit card handling charge on payment of the deposit or balance.

TERMS AND CONDITIONS

The fees include room and meals, tuition, excursions, books, airport transfers to and from Heathrow and Gatwick airports on the published arrival and departure dates, accident insurance, laundry, and health and medical insurance. Fees do not cover airfare and personal spending money.

The School reserves the right to make changes when in the best interests of the program.

Acceptance constitutes a contract to pay the entire tuition for the enrolled period. There is no reduction or refund for absence, withdrawal, or dismissal. The School reserves the right to dismiss at any time a student who has proven to be an unsatisfactory member of the School community. If, in the School's judgment, a student's conduct on or away from campus indicates that he or she is consistently out of sympathy with the ideals and objectives of the programs, parents, agents, or guardians will be required to withdraw the student.

By enrolling in the TASIS England Summer Programs, it is understood that the student may participate in all school activities, athletics and excursions. Parents and students agree that TASIS shall have the right to publish or use quotations, photographs, tapes and other recorded media of the student for summer school publications, news releases, and advertising. It is understood that any rights in regards to the student's picture, likeness, quotations, as well as any compensation for exposure is waived upon enrollment.

I certify that this student is physically able to participate in all activities of the Program

Date

Signature of Parent/Guardian

Date

Signature of Agent acting for Student

APPLICATION PROCEDURE

1. Please complete and sign the application form and pay the deposit of £500 by credit or debit card.
2. Complete and sign the medical form and Rules.
3. Email all application materials to the TASIS England Summer Admissions Office.
4. Ask a teacher to complete the teacher recommendation form, to be sent to the email address below. Returning students do not need to submit a teacher recommendation
5. Confirmation of acceptance to the program will be dispatched from the Admissions Office. if you have any questions, please contact us at Tel: +44 (0) 1932 582346 or E-mail: uksummer@tasisengland.org

TRAVEL INFORMATION

1. Students will be sent a Travel Information Request Form. This form requests FULL arrival and departure information.
2. Students may not arrive before the published arrival date nor remain after the published departure date.
3. Students will be met and transported from/to Heathrow or Gatwick International Airports free of charge if the student travels on the published arrival and departure dates. **Where possible, departing flights should be booked between 8am-5pm on the published departure date.**

CANCELLATION POLICY

Under Consumers' Contract Regulations if you cancel a Summer School course booking within 14 days of the booking being processed, provided the course has not commenced, a full refund of monies paid will be made.

If you cancel a Summer School course before 15th May (1st session) and 1st June (2nd session) the School will retain the deposit but refund the remaining monies paid by the same method of payment. With cancellations after 15th May/1st June, the School will withhold the full amount paid unless the reason for cancellation is regarded by the School as exceptional and in the case of a medical condition is supported by a medical certificate. The School's decision on whether the reason for cancellation is exceptional is final.

DATA PROTECTION

The information you supply on this form will be used by TASIS England in accordance with our **Data Protection Policy** (the policy can be viewed on our website) and applicable data protection legislation. The School will use the information to process your application and to provide any relevant further information by post, email or text.



TASIS ENGLAND SUMMER PROGRAMS 2019

CONFIDENTIAL MEDICAL HISTORY

STUDENT APPLICANT:

Last Name: _____ First Name: _____
Date of Birth: _____ Day _____ Month _____ Year _____ Gender: Male Female

TO BE COMPLETED BY PARENT/GUARDIAN

1. Please tick yes OR no to all of the following. If yes, please give details in the space provided:

Epilepsy	<input type="checkbox"/> Yes <input type="checkbox"/> No	Asthma	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fainting or Loss of Consciousness	<input type="checkbox"/> Yes <input type="checkbox"/> No	High or Low Blood Pressure	<input type="checkbox"/> Yes <input type="checkbox"/> No
Diabetes	<input type="checkbox"/> Yes <input type="checkbox"/> No	Heart Trouble	<input type="checkbox"/> Yes <input type="checkbox"/> No
Serious Illness in past 12 months	<input type="checkbox"/> Yes <input type="checkbox"/> No	Attention Deficit	<input type="checkbox"/> Yes <input type="checkbox"/> No
Depression/Emotional Problems	<input type="checkbox"/> Yes <input type="checkbox"/> No	Tendency to Bleed Easily	<input type="checkbox"/> Yes <input type="checkbox"/> No
Eating Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Last Tetanus Vaccination	_____/_____/_____ Month Year
Glandular Fever	<input type="checkbox"/> Yes <input type="checkbox"/> No	Have you been in a Malarial zone in the past 12 months	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you have answered YES to any of the above please provide further information:

2. Please indicate below if your child suffers from any of the following allergies:

Medication / drug (e.g. Penicillin)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Food (e.g. nuts, milk)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Environmental (e.g. dust, pollen)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Insects (e.g. bees, wasps)	<input type="checkbox"/> Yes <input type="checkbox"/> No

PLEASE SEND ANY EMERGENCY MEDICATIONS FOR SEVERE REACTIONS (bee sting kits, inhalers)

Additional information:

3. Should any sports restrictions apply (i.e. due to previous injury and/or disease)? Yes No

If yes, please provide details:

**ALL MEDICATIONS MUST BE GIVEN TO THE NURSE UPON ARRIVAL
ALL PRESCRIPTION MEDICINES BROUGHT ON CAMPUS MUST HAVE AN ENGLISH TRANSLATION**

5. Is the Student taking regular medication?

Yes No

If yes, please provide:

a) Name of Medicine: _____

b) Dosage: _____ c) Period of Treatment: _____

d) Reason for Medication: _____

6. Has the Student previously or is now currently undergoing any therapy?

If yes, please provide details:

7. If the Student has glasses or contact lenses, please supply a second pair and/or include prescription, just in case they get lost or broken.

8. Any additional comments or information that will assist us in the care of your child:

TASIS HEALTH CENTRE PROVIDES:

1. A fully qualified nurse is on duty 24 hours per day.
2. A doctor will visit if required (*medical insurance excess is £200, any costs less than this sum will be charged to the parents*)
3. A large hospital is 15 minutes by car
4. Cold and headache medications are supplied

SIGNED CONSENT

The school cannot undertake medical treatment for your child without the following signed consent, except in life threatening emergencies:

- 1. I authorize the School to provide health care as may be necessary for the physical welfare of my son / daughter.**
- 2. In the event of an emergency I authorize the School to grant permission for surgery as may be necessary for the physical welfare of my son / daughter.**

Signature of Parent/Guardian _____

Date _____

Home Telephone: _____

Work Telephone: _____

Mobile Telephone: _____

Fax: _____

Email: _____



TASIS ENGLAND SUMMER PROGRAMS 2019

RULES

The students and faculty of TASIS England share in a small society, which can flourish only through constant consideration and respect for the rights and property of others. To safeguard the rights of the community, every student is honor-bound to know and abide by the following rules. Parents and students must read these rules and sign the Rules slip to signify that they will abide by the rules. Parents should keep these rules for reference as students will receive another copy upon their arrival.

Students and parents should be aware that any infringement of these rules may lead to immediate suspension or dismissal and that the Director of the Summer Programs is responsible for all disciplinary decisions. Parents are reminded that there will be no reductions or refunds for suspensions or dismissal. TASIS reserves the right to inspect a student's room, his or her person and his or her personal effects in order to ensure the compliance of academy rules and regulations for the purpose of the safety, health, and welfare of the participants and employees.

- a) **Drugs:** The possession, use, or transfer of alcohol, inhalants, illegal or controlled substances, or paraphernalia is not allowed. TASIS England reserves the right to dismiss a student if the Director deems that a violation of this rule has taken place. Students are required to register all prescription drugs and all medicines with the Nurse immediately upon arrival at school or receipt of the prescription. Any non-registered drug or medicine may be considered "illegal" or "unauthorized".
- b) **Personal Dishonesty:** Theft of money or property from other individuals or from the School or other institutions is strictly prohibited.
- c) **Drinking:** Possession or consumption of alcoholic beverages, including beer and wine, is strictly prohibited and will result in appropriate disciplinary action.
- d) **Hazing:** Bullying, harassing, verbal intimidation, or hazing of other students is strictly prohibited.
- e) **Smoking:** TASIS believes that the harmful effects of smoking and tobacco have been convincingly demonstrated, and consequently does not allow the possession of or use of tobacco in any form during the session and includes e-cigarettes. Disciplinary action will result if a student fails to observe the rule. This rule applies to students on and off campus during their stay at TASIS.
- f) **Fire Hazards:** Burning of incense or candles or use of firecrackers are fire hazards and are prohibited. Tampering with fire doors, fire extinguishers, fire exit signs and fire alarms, including knowingly activating a fire alarm when no emergency service is needed, is a serious threat to people's safety and is strictly prohibited.
- g) **Vandalism:** Defacing or destroying of the property of other individuals or of the School or other institutions will result in payment for the damage and strict disciplinary action.
- h) **Unauthorized Mixed Company:** There will be no boys in girls' designated areas and vice versa. Exceptions may be made only during approved hours with faculty chaperones present.
- i) **Body Piercing:** If, in the opinion of the school nurse and/or administration, a student's body piercing is a health or safety hazard, the student will be asked to remove it.
- j) **Academic Dishonesty:** Any incident of academic cheating or plagiarism is both dishonest and non-educative. Copying another student's class work or homework, or cheating on a test are examples. Academic dishonesty is not tolerated at the School.
- k) **Dorm Check-in:** All students are required to return to their dormitories by the following times:
 - Sunday through Thursday nights: Check-in: 10.00pm; Lights out: 10.30pm
 - Friday and Saturday nights: Check-in: 10.45pm; Lights out: 11.00pm
 - Lights out is 15 minutes after check-in time. Students out of their dorm after check-in times (and before 6.30am in the morning) are liable to disciplinary action, including the possibility of suspension or dismissal.
- l) **Absences and Lateness:** Students are required to attend and to be on time to all classes and sports commitments. Continued unexcused absences or constantly being late for class could eventually lead to suspension or dismissal from the program.

Continued...

- m) **Off Campus Permissions:** All students are permitted to visit the neighboring town of Staines on weekday afternoons when their schedule permits. Students 14 and over can take this bus with their parents permission, a permission form will be sent out before the start of the program. For our younger students a chaperoned trip to Staines will be organized twice a week. Students are required to travel on the school shuttle chaperoned by a member of staff, wear their school ID, and to sign out when they leave and sign in on return. Students must behave appropriately and understand that they represent the School during all off-campus ventures. School rules apply when students are off-campus. After these times, all students must stay within the boundaries of the TASIS campus.

On Saturdays, each student is required to participate in some kind of off-campus activity for the full day (between breakfast and dinner). The school organizes chaperoned excursions to places of interest throughout London and Southern England. All students may participate in these trips.

The TASIS England Summer Programs reserves the right to dismiss at any time a student who has proven to be an unsatisfactory member of the school community. If in the school's judgement a student's conduct on or away from campus indicates that he or she is consistently out of sympathy with the ideals, objectives and programs of the School, parents will be required to withdraw the student, even though there may be no infraction of a specific rule

PLEASE SIGN AND RETURN WITH THE APPLICATION FORM TO THE SUMMER ADMISSIONS OFFICE.

STUDENT'S NAME _____

I have read the rules and regulations for the TASIS England Summer Program and fully agree to abide by them at all times during the student's participation in the Program. I understand that I will not receive a refund, and accept financial transportation responsibilities that may occur if my child is dismissed. I also understand and totally accept that the Director may at his discretion dismiss a student for violating or attempting to violate any of the rules listed above.

Student's Signature _____

Date _____

Parent or Guardian's Signature _____

Date _____



TASIS ENGLAND SUMMER PROGRAMS

FREQUENTLY ASKED QUESTIONS

Will my child be met at the airport when he/she arrives?

Students who arrive on their own by plane the day the program begins will be met by a TASIS representative in arrivals, provided they have sent us flight details in advance and are arriving between 8am and 5pm at either Heathrow or Gatwick airports.

What about departure?

On the published departure dates for each session students travelling alone will be taken to Heathrow or Gatwick airports for check-in and will be helped with those procedures. We ask that student's flights are booked between 8am and 5pm.

How do we know if our child has arrived on campus safely?

Students are permitted to bring a cell phone with them and are encouraged to contact their parents on arrival. If you cannot contact your child please email uksummer@tasisengland.org.

Can my child arrive late to the program?

While it is not encouraged as we find students who arrive late to the program have more trouble adjusting, we do permit students to arrive 1 or 2 days late to the program if they have prior commitments.

Do students hand in their money and passports on their arrival?

Yes. The TASIS administrators keep the student's passports and our business office looks after the student's pocket money. They can then withdraw pocket money each week.

How much pocket money to they need?

We recommend £100 a week for pocket money. We will not allow a student to withdraw more than £100 a week without written permission from a parent or guardian.

How are children roomed? Can friends room together?

Children are roomed with students in their own age group and are housed in separate boys and girl's dormitories with 2 – 6 students in a room. As TASIS welcomes students from around the world, we do not allow siblings or friends to room together. Part of the TASIS experience is to mix students from different cultures, which is an enjoyable part of the learning experience.

Do you let children who speak the same first language room together?

No we separate children who speak the same languages wherever possible.

If my child is in your English Language Program can he or she be moved to a different level if the class is too easy or too difficult?

We give placement tests upon arrival, but some movement of students may happen during the first week when they are observed by our Director of English Language.

How can I remain in contact with my child?

We do allow students to keep their cell phone with them during the program but these cannot be used during class, sports, study hall, the school dining room, or after lights out at night. We do not encourage frequent phone calls or visits as these may stir up feelings of home-sickness and hinder the student from making friends and fully embracing the program.

How many excursions will my child be able to take part in each week?

Students are able to go on an excursion on Friday evenings and during the day on Saturdays and Sundays each weekend. The options for each weekend are announced each week during the program and students can then sign up. While we do try to ensure students get their first choice of trip this is not always possible. If a student is not on their first choice one weekend we will try to make sure they are on the following weekend.

We also have a shuttle bus that takes students to the local town of Staines after classes and sports Monday to Thursday. Students 14 and over can take this bus with their parents permission, a permission form will be sent out before the start of the program. For our younger students a chaperoned trip to Staines will be organized twice a week.

Do you cater for special diets?

The food at TASIS is varied, and all meat, wheat and lactose dishes are labeled. Every meal features a meat-free dish for vegetarians and a salad bar with fresh vegetables. If your student has a particular food allergy or intolerance please make sure you let the admissions office know in advance.

What if my child gets sick?

The Health Center on campus has nurses on duty 24 hours a day. We also have a hospital only minutes away from the school. More information on medications etc is included on our Medical form, which is part of our admissions process.

Does TASIS have a laundry service?

Yes and this is available at no extra cost. Please ensure your children's clothing is labeled with their full name.

What happens if my child needs to leave the program early?

We will arrange a taxi to take your child at an additional cost. If they are going home by plane the driver will assist with the check in procedure if requested (there will be an extra charge for this).

Can you provide accommodation if my child arrives early or stays late?

Unfortunately we are unable to provide accommodation before the starting date of the program or after 5pm on the closing date of the program.

If you have any other questions relating to the program please do not hesitate to contact the Summer Admissions office on uksummer@tasisengland.org

