

TASIS



THE AMERICAN SCHOOL  
IN SWITZERLAND

APPLICATION PROCEDURES  
& FORMS FOR TASIS

# SUMMER PROGRAMS

# 2018

LUGANO

COURSES FOR  
BOARDING  
AND DAY STUDENTS  
AGES 4<sup>1/2</sup>–18

- APPLICATION PROCEDURES • STUDENT INFORMATION • FEES • RECOMMENDATION FORMS
- HEALTH FORM • FREQUENTLY ASKED QUESTIONS • COMMUNITY EXPECTATIONS



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# APPLICATION PROCEDURES

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## To apply, the following forms must be submitted:

- **Application Form** (with a recent photo). **To be valid, the applicaiton form must be signed by a parent/guardian.**
- **Recommendation Form** (completed and signed by a current teacher)
- **Health History Form** (completed and signed by a parent/guardian)
- **A photocopy of the child's passport** (pages that indicate name, date of birth, nationality, issue date, and expiry date)
- **A non-refundable CHF 1500 deposit** (credited towards tuition)

Students needing a tourist visa to enter Switzerland should apply for a visa with the Swiss Embassy in their own country of residence. Please be sure that your child has been issued a Schengen visa, which is valid for travel in Italy and France.

Applying early is advisable as admission is granted on a rolling basis until programs are fully subscribed. Please note that inquiries by telephone or email do not guarantee a reservation. If you would prefer to apply and pay online, please visit

**<http://summeradmissions.tasis.com>**

To accelerate the application process, we suggest that you fax or email the application forms or fill in our online application. Enrollment will be confirmed only upon receipt of all necessary information and the deposit fee. If, after a review of the student's application materials, a decision is made not to admit the student, the deposit will be refunded. While TASIS intends to offer the courses and levels presented in this catalog, we reserve the right to cancel or to limit our offerings. In such cases, families will be notified in advance and we will do our best to accommodate qualified students in an alternative summer course.

Credit card payments are possible using the enclosed Credit Card Form. Bank transfers may be made to the School's account:

**TASIS The American School In Switzerland - Lugano**

**UBS SA, Piazzetta della Posta, 6901 Lugano, Switzerland**

**Swift code: UBSWCHZH80A – Clearing no: 0247**

**Account no. 247-310 488.03E – IBAN Code: CH34 0024 7247 3104 8803 E**

Fax or email a copy of the transaction to TASIS clearly stating the student's name. All bank charges to be paid by the sender. The student's name must appear on the bank remittance information.

The balance of the tuition fee is due by May 15 for the first session and by June 15 for the second session.

Day students are welcome in all our programs. An information package containing more detailed information on each program, such as the daily schedule for boarding and day students, a clothing list, travel/permission forms, and optional trips offered will be mailed to all enrolled students during the month of April. If the enclosed "Frequently Asked Questions" form does not answer your specific concerns, please feel free to contact the Summer Programs Admissions Office.

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If you need any assistance with the application procedure, please contact either of the following TASIS offices:

The American School in Switzerland  
Summer Programs Admissions Office  
6926 Montagnola-Lugano, Switzerland  
Tel: +41 91 960 5151 | Fax: +41 91 993 1647  
Email: [summer@tasis.ch](mailto:summer@tasis.ch)

TASIS US Representative  
Tel: +1 703 299 8150  
Email: [usadmissions@tasis.com](mailto:usadmissions@tasis.com)



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## STUDENT INFORMATION

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Student's name *(Please type or print in CAPITAL letters)* \_\_\_\_\_

Nickname \_\_\_\_\_

Male  Female Date of birth \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Student email \_\_\_\_\_ Mobile \_\_\_\_\_

Nationality \_\_\_\_\_ Mother tongue \_\_\_\_\_

Other languages spoken \_\_\_\_\_

Current School \_\_\_\_\_ Grade \_\_\_\_\_

School's address \_\_\_\_\_

please attach  
a recent photo here

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## CONTACT INFORMATION

Father's Name \_\_\_\_\_ Home Address \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_

State/Province \_\_\_\_\_ Postal code \_\_\_\_\_ Country \_\_\_\_\_

Profession \_\_\_\_\_ Email \_\_\_\_\_

Phone 1 \_\_\_\_\_ Phone 2 \_\_\_\_\_ Mobile \_\_\_\_\_

Mother's Name \_\_\_\_\_ Home Address \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_  
(if different)

State/Province \_\_\_\_\_ Postal code \_\_\_\_\_ Country \_\_\_\_\_

Profession \_\_\_\_\_ Email \_\_\_\_\_

Phone/s \_\_\_\_\_ Mobile \_\_\_\_\_

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## BILLING INFORMATION

Where should invoices be sent?  Home address or c/o \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State/Province \_\_\_\_\_ Postal code \_\_\_\_\_ Country \_\_\_\_\_

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## GENERAL INFORMATION

Check if appropriate:  Father Deceased  Mother Deceased  Parents Separated  Parents Divorced

Father Remarried  Mother Remarried Is this the student's first application to a TASIS Program? \_\_\_\_\_

How did you hear about TASIS? \_\_\_\_\_



## 1st SESSION 2018

Saturday, June 23–Thursday, July 19

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### **TASIS Summer Program (TSP)**

**Ages 14 - 18**

Boarding student CHF 8,100     Day student CHF 4,900 (7 days per week)

Choose only one of the following courses:

English     French     Italian     \*EAL Academic Writing     Digital Photography     Musical Theater  
 Lean Startup Masterclass     Architecture & Design (extra charge of CHF 650 for materials and trips)

\* This class is taught in English and requires a good knowledge of the language (upper intermediate or above). Non-native speakers of English will be tested upon arrival. Students who do not meet the requirements will be placed in an alternative course.

**Optional Afternoon Tracks** Please check **one of the boxes** below if you are interested in either offering.

AC Milan Junior Camp CHF 630     Armani Junior Basketball Club CHF 460     Crossfit CHF 170

(Spaces are limited for the sports tracks. See the catalog or the [TASIS Summer Programs website](#) for more information.)

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### **Middle School Program (MSP)**

**Ages 11 - 13**

Boarding student CHF 8,100     Day student CHF 4,900 (7 days per week)

Choose only one of the following courses:

English     French     Italian     Digital Photography     Musical Theater

**Optional Afternoon Tracks** Please check **one of the boxes** below if you are interested in either of the offerings.

AC Milan Junior Soccer CHF 630     Armani Junior Basketball Club CHF 460

(Spaces are limited for the sports tracks. See the catalog or the [TASIS Summer Programs website](#) for more information.)

Golf Club CHF 500     Tennis Club CHF 650

(Golf and Tennis are for students with previous experience only.)

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### **Le Château des Enfants (CDE)**

**Ages 7 - 10**

Boarding student CHF 8,100     Day student CHF 3,900 (5 days per week)

Choose only one course:  English     French     Italian     STEAM (Science, Technology, Engineering, Art, Math)

**Optional Sports** Please check **one of the boxes** below if you are interested in either of the offerings.

AC Milan Junior Soccer CHF 280     Tennis Academy CHF 300 (these two sports meet for one week)

**The Minnows** (Day students only, 5 days per week program)

**Ages 4½ - 6**

(Minnows must have turned 4 years old by December 31, 2017)

CHF 3,900 (6-year-olds leave at 18:00)     CHF 3,200 (4½- and 5-year-olds leave at 15:00)

Choose only one course:  English     French     Italian

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I have read the Community Expectations and understand that TASIS reserves the right to dismiss at any time a student who has proven to be an unsatisfactory member of the school community even though there may have been no infraction of a specific rule. In this case, the School retains the entire tuition. Parents/guardians certify that the applicant is physically able to participate in all program activities.

I have read and agree to the Payment and Acceptance terms.

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Parent/Guardian's signature and date



## 2nd SESSION 2018

Sunday, July 22–Saturday, August 11

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### **TASIS Summer Program (TSP)**

**Ages 14 - 18**

Boarding student CHF 6,600    Day student CHF 4,000 (7 days per week)

Choose only one of the following courses:    English    French    Musical Theater

Digital Photography    Fashion & Design    \*IB Preparation    \*La Cucina Italiana

\* This class is taught in English and requires a good knowledge of the language (upper intermediate or above). Non-native speakers of English will be tested upon arrival. Students who do not meet the requirements will be placed in an alternative course.

**Optional Afternoon Tracks** Please check **one of the boxes** below if you are interested in either offering.

AC Milan Junior Camp CHF 530    Armani Junior Basketball Club CHF 370    Crossfit CHF 145

(Spaces are limited for the sports tracks. See the catalog or the [TASIS Summer Programs website](#) for more information.)

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### **Middle School Program (MSP)**

**Ages 11 - 13**

Boarding student CHF 6,600    Day student CHF 4,000 (7 days per week)

Choose only one of the following courses:

English    French    Italian    Digital Photography    Musical Theater

**Optional Afternoon Tracks** Please check **one of the boxes** below if you are interested in any of the offerings.

AC Milan Junior Camp CHF 530    Armani Junior Basketball Club CHF 370

(Spaces are limited for the sports tracks. See the catalog or the [TASIS Summer Programs website](#) for more information.)

Golf Club CHF 350    Tennis Club CHF 550

(Golf and Tennis are for students with previous experience only.)

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### **Le Château des Enfants (CDE)**

**Ages 7 - 10**

Boarding student CHF 6,600    Day student CHF 3,400 (5 days per week)

Choose only one course:    English    French    Italian    STEAM (Science, Technology, Engineering, Art, Math)

**Optional Sports** Please check **one of the boxes** below if you are interested in either of the offerings.

AC Milan Junior Soccer CHF 280    Tennis Academy CHF 300 (these two sports meet for one week)

**The Minnows** (Day students only, 5 days per week program)

**Ages 4½ - 6**

(Minnows must have turned 4 years old by December 31, 2017)

CHF 3,400 (6-year-olds leave at 18:00)    CHF 2,800 (4½- and 5-year-olds leave at 15:00)

Choose only one course:    English    French    Italian

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I have read the Community Expectations and understand that TASIS reserves the right to dismiss at any time a student who has proven to be an unsatisfactory member of the school community even though there may have been no infraction of a specific rule. In this case, the School retains the entire tuition. Parents/guardians certify that the applicant is physically able to participate in all program activities.

I have read and agree to the Payment and Acceptance terms.

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Parent/Guardian's signature and date



## PAYMENT AND ACCEPTANCE TERMS

Boarding Student fees include room and board, tuition, excursions, books, laundry, and accident/health insurance. Day Student fees include tuition, books, excursions, and meals. Day students who are not residents of Switzerland can apply for TASIS Health Insurance upon request and will be covered during their stay on campus. Fees do not cover personal spending money, medical expenses not covered by the health insurance, or travel expenses. All programs are age-appropriate.

Our policy is to place students by age only. Acceptance will be confirmed upon receipt of the CHF 1,500 deposit, the application, the recommendation and health forms, and a photocopy of the student's passport.

Enrollment by the School constitutes a contract to pay the entire tuition for the enrolled period. This contract is binding only with the expressed acceptance of the School. The application constitutes a binding offer by law.

There is no reduction or refund for absence, withdrawal, or dismissal. Deposits are not refundable. The balance of the tuition fee is due by May 15 for the first session and June 15 for the second session.

We employ professional photographers each summer, and photos of students taken during the programs may be used for TASIS promotional purposes, including printed publications, the website, and social media.

Pursuant to our Security Policy, we have implemented video surveillance on campus. Surveillance cameras are used to provide for the safety of students, staff, and visitors and to protect school property against theft or vandalism.

By signing the application form, you are indicating that both the student and parents/guardians have read the terms and conditions stated on this form and agree to be legally bound by them.

This agreement is governed by Swiss law as applied by the competent Court in Lugano (Switzerland).

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The American School in Switzerland,  
Summer Programs Admissions Office  
6926 Montagnola-Lugano, Switzerland  
Tel: +41 91 960 5151 – Fax: +41 91 993 1647  
Email: [summer@tasis.ch](mailto:summer@tasis.ch)

TASIS US Representative  
Tel: +1 703 299 8150  
Email: [usadmissions@tasis.com](mailto:usadmissions@tasis.com)



**To the Applicant:** Please fill in the two lines below and then give this form to your teacher for completion (along with a stamped envelope addressed to one of the TASIS Admissions Offices).

Full name of applicant *(Please type or print in CAPITAL letters)* \_\_\_\_\_

TASIS Program and Course applying to \_\_\_\_\_

If applying for a language course (English, French, Italian), years of language study \_\_\_\_\_ or level of knowledge:

Beginner     Intermediate     Advanced

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## CONFIDENTIAL RECOMMENDATION FORM

for ages 11 to 18 (Grades 6 to 12)

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**To the Teacher:** The student whose name appears above has applied for admission to a TASIS Summer Program. This assessment is an important part of the applicant's credentials and your cooperation in providing a full and candid report is greatly appreciated.

1. How long have you known the applicant? \_\_\_\_\_ Have you taught the applicant?  Yes  No  
If not, what is your relationship with the applicant?

2. Please rate the applicant from 1 to 10 (1 being the lowest) on the following characteristics:

Study habits & organizational ability		Ability to get along with others	
Ability to work independently		Politeness	
Self-discipline		Leadership	
Perseverance		Warmth of personality	
Reaction to criticism		Sense of humor	
Maturity		Use of English (if not mother-tongue)	

3. Please list any strategies employed to support diagnosed learning differences: \_\_\_\_\_

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4. Has the applicant in any way been a disciplinary problem? If yes, please explain: \_\_\_\_\_

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5. Please rate the applicant as accurately as you can, comparing him/her with classmates:

	Excellent	Above average	Average	Below average	Poor
Ability					
Motivation					

6. I recommend this applicant for the TASIS Summer Program in terms of:

	Enthusiastically	Strongly	Fairly strongly	Without enthusiasm	Not recommended
Character					
Academic Ability					

7. We welcome any additional comments you think might be helpful to us, including special interests or talents or any emotional needs.

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Please print your name \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_ Date \_\_\_\_\_

Name and address of school (*Please type or print in CAPITAL letters*) \_\_\_\_\_

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City \_\_\_\_\_ Zip \_\_\_\_\_

State \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

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The American School in Switzerland,  
Summer Programs Admissions Office  
6926 Montagnola-Lugano, Switzerland  
Tel: +41 91 960 5151 – Fax: +41 91 993 1647  
Email: summer@tasis.ch

TASIS US Representative  
Tel: +1 703 299 8150  
Email: usadmissions@tasis.com

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**Parents:** Please fill in the two lines below and then give this form to your teacher for completion (along with a stamped envelope addressed to one of the TASIS Admissions Offices).

Full name of applicant *(Please type or print in CAPITAL letters)* \_\_\_\_\_

TASIS Program and Course applying to \_\_\_\_\_

If applying for a language course (English, French, Italian), years of language study \_\_\_\_\_ or level of knowledge:

Beginner     Intermediate     Advanced

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## CONFIDENTIAL RECOMMENDATION FORM

for ages 4+ to 10 years old (from Pre-K to Grade 5)

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**To the Teacher:** The student whose name appears above has applied for admission to a TASIS Summer Program. This assessment is an important part of the applicant's credentials and your cooperation in providing a full and candid report is greatly appreciated.

1. How long have you known the applicant? \_\_\_\_\_ Have you taught the applicant?     Yes     No

If not, what is your relationship with the applicant?

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2. Please rate the applicant from 1 to 10 (1 being the lowest) on the following characteristics:

Academic skills		Interpersonal/Social skills	
English language skills		Works and plays well with others	
Motivation		Reaction to criticism	
Attention span		Politeness	
Listening in a group		Sense of humor	
Contribution to a group		Accepts limits	
Following directions		Demonstrates self-control	
Respect for classroom routines		Cooperates with adults	
Shares willingly		Demonstrates concern for others	

3. Please list any strategies employed to support diagnosed learning differences: \_\_\_\_\_

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4. Has the applicant in any way been a disciplinary problem? If yes, please explain:

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5. We welcome any additional comments you think might be helpful to us, including special interests or talents or any emotional needs.

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Please print your name \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_ Date \_\_\_\_\_

Name and address of school (*Please type or print in CAPITAL letters*) \_\_\_\_\_

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City \_\_\_\_\_ Zip \_\_\_\_\_

State \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_



The American School in Switzerland,  
Summer Programs Admissions Office  
6926 Montagnola-Lugano, Switzerland  
Tel: +41 91 960 5151 – Fax: +41 91 993 1647  
Email: summer@tasis.ch

TASIS US Representative  
Tel: +1 703 299 8150  
Email: usadmissions@tasis.com





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## HEALTH HISTORY FORM

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Student's Name: *(Please type or print in CAPITAL letters)* \_\_\_\_\_ Date of birth: \_\_\_\_\_

TASIS Program applying to: \_\_\_\_\_ Session: \_\_\_\_\_

Medical conditions: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Please indicate the dates of the following immunizations: Polio vaccination: \_\_\_\_\_

Tetanus vaccination: \_\_\_\_\_

Major illness(es) within the past 12 months: \_\_\_\_\_

Hospitalizations and reason: \_\_\_\_\_

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Please check the following boxes if your child has been vaccinated for the illness *or* has had the illness.

Mumps  Measles  German Measles (Rubella)  Whooping Cough  Chickenpox

Other: \_\_\_\_\_

**Please understand the risks you are assuming if your child has not been fully immunized.**

Allergies (medications, food, environmental) and reactions \_\_\_\_\_

Intolerances (medications, food, environmental) and reactions: \_\_\_\_\_

**Please note:** All allergies and intolerances **must be accompanied by a medical certificate** explaining the clinical features if the child ingests or is exposed to the allergen and what medical action should be taken.

Traumatic experience(s) and habits that may affect the student while at TASIS (e.g. car sickness, dog bite, major fall, death, divorce, shyness, fear of water or heights, etc.):

\_\_\_\_\_  
\_\_\_\_\_

Religious practices that may affect the student while at TASIS: \_\_\_\_\_

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Is the student limited in physical activity? If yes, which activities and what is the reason for limitation:

\_\_\_\_\_



Does the student have any diagnosed learning differences (ADD, ADHD, dyslexia, etc.)  Yes  No  
If yes, please list any learning support strategies adopted at his/her own school.

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Is the student currently receiving any prescribed medicines that he/she should continue to take during the program?  
 Yes  No  
If yes, please specify the condition for which the medication is prescribed, the name of the medicine, and the dosage.

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TASIS Health Insurance covers **boarding students who are not residents of Switzerland** for all health-related expenses with no deductibles. Dental and eye care is not included. **Swiss residents must provide their own health insurance.**

**PLEASE NOTE: Day students must provide their own International Health Insurance or apply for the TASIS Health insurance if not a resident of Switzerland.** This insurance will cover the student for the duration of the session attended. Dental and eye care is not included.

Please check:  I am attaching the copy of my Health Insurance Certificate, or  
 I am applying for the TASIS Health Insurance  
Premium cost: CHF 120 to be paid with the enrollment deposit.

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All medicines must be registered with the nurse upon arrival. Please bring them in the original packaging and place them in a ziplock bag labeled with the child's name. Do not send your child with medicines other than those prescribed by a doctor, as the nurses are well-stocked with basic over-the-counter medications and are able to treat most conditions. Please let us know if you have questions or concerns about your child receiving any particular over-the-counter medications.

Students are not allowed to keep any medicine in their rooms. Exceptions can be made for asthma inhalers and be sting medication.

#### PERMISSION FOR EMERGENCY MEDICAL CARE

In the event of need for emergency surgery or other urgently required treatment, and if the School is unable to obtain my verbal permission by telephone, I authorize the School to give instructions for surgery/treatment on the above-mentioned student. I understand that I am financially responsible for medical costs taken in good faith.

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Signature of Parent/Guardian

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Date

#### EMERGENCY CONTACT INFORMATION

Please provide a name other than the parents/guardians in case they are unreachable.

Name \_\_\_\_\_

Relation to student \_\_\_\_\_

Home phone \_\_\_\_\_ Work phone \_\_\_\_\_

Email \_\_\_\_\_ Mobile \_\_\_\_\_



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## FREQUENTLY ASKED QUESTIONS

about the TASIS Summer Programs

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**Q. Will my child be met at the airport when he/she arrives?**

A. Students who arrive on their own by plane the day the program begins will be met by a TASIS representative outside the customs clearance gate, provided they sent us flight details in advance and are arriving between 8:00–17:00 at the Lugano-Agno or Milan-Malpensa airports.

**Q. What about departure?**

A. On July 19 (1st Session) and August 11 (2nd Session), students traveling alone will be taken to the same airports or station on time for check-in and will be helped with these procedures. All students must vacate the campus by 12:00. (Please note that Final Night festivities and performances take place the night before the end of each session, on July 18 and August 10.)

**Q. How do we know if our child arrived?**

A. Students can call home from the main office once they arrive on campus. During their all-student meetings the first evening of the program, they will be encouraged to call home.

**Q. Can my child arrive late to the program?**

A. Unfortunately, no. Students who arrive late tend to have more trouble adjusting to the program. We have an extensive orientation program where students select activities and sports, meet their peers, review program rules, tour the premises, and learn about the neighborhood. Students must arrive on the opening day of the program.

**Q. Do students hand in their money and passports on their arrival?**

A. Yes. Passports are kept in the school safe and will be given to the students only when they travel. Money will be kept in the student's account with the School and can be withdrawn through the School Banker. CDE children will receive money from their allowance every time they go on excursions.

**Q. How much pocket money do they need?**

A. We recommend an average amount of CHF 40–50 per week for children up to 10 years old and CHF 80–100 for the older students.

**Q. How are children roomed? Can friends room together?**

A. Children are roomed with students in their own age group and are housed in separate boys and girls dormitories, with a maximum of four students per bedroom. As TASIS welcomes students from around the world, we do not allow siblings or friends to room together. Part of the TASIS experience is to mix students from different cultures, which is an enjoyable part of the learning experience.

**Q. Do you let children who speak the same language room together?**

A. No, we separate children who speak the same languages. This is to encourage them to use the languages they are studying or to communicate in English.



**Q. If my child is studying a language, can he or she be moved to a different level if the class is too easy or too difficult?**

A. We give placement tests upon arrival, but some shifting of students may happen during the first week.

**Q. How can I remain in contact with my child?**

A. Parents can send messages by email at any time. During the first week of the program, children up to 13 years old are not allowed to make or receive phone calls since these may stir up feelings of homesickness and hinder the student from making friends, developing self-confidence, and achieving a full commitment to the program. Frequent phone calls or visits are discouraged for all students. Once children know their schedules, they can arrange a time to reach you by phone.

**Q. Do you cater for special diets?**

A. The food at TASIS is varied, and all meat, wheat, and lactose dishes are labeled. Every meal features a meat-free dish for vegetarians and a salad bar with fresh vegetables. Students with particular food intolerances or allergies must provide a medical certificate and their needs will be accommodated to the best of our ability.

**Q. What if my child gets sick?**

A. The Health Center includes three nurses who provide round-the-clock care. The excellent Civico Hospital is 15 minutes from campus and provides emergency care. Please let us know if you have questions or concerns about your child receiving any particular over-the-counter medications.

Boarding students who are **not residents of Switzerland** are covered by the TASIS Health Insurance Plan. Swiss residents must provide a copy of their own Health Insurance.

Day students must provide their own health insurance or, if non-Swiss residents, apply for the TASIS Health Insurance Plan. The coverage is unlimited, has no deductibles, and is applicable only to illnesses developed during the duration of the session attended. Please note that dental and eye care are not covered.

**Q. Does TASIS have a laundry service?**

A. Yes, and this is available at no extra cost. Please mark your child's clothing with the number that is assigned to him or her once accepted into the program. Use an indelible laundry marker. At the end of each session, unclaimed items left behind by the students will be given to charity.

**Q. Due to previous engagements, my child has to leave earlier than the end date. Who will take him or her to the airport?**

A. We will arrange for a taxi with a firm we use regularly. This will be at an extra cost.

**Q. Can you provide accommodation if my child arrives early or stay late?**

A. Unfortunately, we are unable to provide accommodation before the starting date of the program or after 12:00 on the final date of the program.



## PLEASE FILL OUT ALL SECTIONS

(type or print in CAPITAL LETTERS)

The following student has applied for admission to a TASIS Summer Program:

Student's Name \_\_\_\_\_  
(first/middle/last)

**LUGANO:**             Le Château des Enfants (CDE)    Middle School Program (MSP)  
                          TASIS Summer Program (TSP)

Method of payment:    VISA                       MASTERCARD

Card number \_\_\_\_\_ Expiry date \_\_\_\_ / \_\_\_\_

CVC No. \_\_\_\_\_ Cardholder's name: \_\_\_\_\_

Amount in CHF  

No commission fee will be applied for tuition payments made with a credit card, but there will be an administrative fee of 2.5% if a credit card is used to provide your child a personal allowance.

Please note that it is advisable to contact your credit card company in advance of payment notifying that a foreign charge is being placed.

Admission is granted on a rolling basis until programs are fully subscribed. Applicants are enrolled only when all materials are received, including a deposit of CHF 1,500. Acceptance and entrance constitute a contract to pay the entire tuition for the enrolled period. There is no reduction or refund for absence, withdrawal, or dismissal. Deposits are not refundable.

The balance of tuition is due by May 15 (1st Session) or by June 15 (2nd Session).

Date \_\_\_\_\_ Signature \_\_\_\_\_

Please email or fax to:

TASIS Summer Programs Admissions

6926 Montagnola, Switzerland – fax +41 91 993 16 47 – [summer@tasis.ch](mailto:summer@tasis.ch)



# THE AMERICAN SCHOOL IN SWITZERLAND

## COMMUNITY EXPECTATIONS

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The majority of students attending the TASIS Summer Programs live on campus, and life in a boarding school is very different from that at a day school. Not only does the School act *in loco parentis* (i.e., as a parent and guardian), but the smooth running of a small community also requires certain rules and guidelines. In order for the community to function smoothly, effectively, and happily, each member must understand and abide by certain structures and expectations. Arriving at class or dormitory on time, treating fellow students and teachers politely and respectfully, and using appropriate language are all examples of the kind of informal expectations during the programs. Smoking, drinking, and stealing are serious offenses, and infractions involving any of these will inevitably entail serious consequences. For the most part, students attending TASIS summer programs come here to learn, to enjoy themselves, to make new friends, and to have new experiences.

Fortunately, there are rarely any serious infractions of major rules. The School's expectations are based on the need for mutual trust and respect. In the interest of maintaining a high standard for the quality of life in our community, we strictly enforce all specific rules and regulations.

Students and parents should be aware that any infringement of the following rules may lead to immediate suspension or dismissal of the student(s) concerned. The Director of each program is responsible for all disciplinary decisions. Parents are reminded that there is no reduction or refund for suspension, withdrawal, or dismissal. Major program expectations include, but are not limited to, the following:

- **Integrity:** Students are expected to act responsibly. Stealing, lying, cheating, vandalism, and malicious mischief are serious offenses. In any such cases, disciplinary action will occur and payment for damages be charged.
- **Respect:** Students are expected to be polite to each other, as well as to their teachers and counselors. Anti-social behavior, insolence, disobedience, or any form of hazing, bullying, harassment (racial, ethnic, religious, physical, etc.) will be treated seriously and may result in disciplinary action up to and including dismissal.
- **Appearance:** Students are expected to wear neat, clean, and appropriate clothes. Distasteful, immodest, and ostentatious appearance (hairstyle, cosmetics, jewelry, etc.), tattoos, and body piercing are not permitted. Collared shirts (polo-type), appropriate t-shirts, or blouses (girls) are required in class and as town wear for TSP students. No brand names should be visible. Cut-offs and bare midriffs are not allowed. T-shirts or other apparel with sexually suggestive sayings or other inappropriate material are not permitted. In addition, clothing is not permitted to display brand names of any type, although symbols are permissible.
- **Alcohol:** Possession or consumption by students of alcoholic beverages, including beer and wine, is strictly forbidden. Students violating this expectation are subject to serious disciplinary action. Program Directors reserve the right to test for alcohol.
- **Smoking:** Smoking, as well as the use of smokeless tobacco (chewing tobacco, snuff, etc.), is strictly forbidden, regardless of age. Because of fire safety concerns, smoking in a dormitory is an especially serious offense and may result in a student's dismissal.
- **Mixed Company:** Boys are not permitted in areas designated for girls only, and vice versa.
- **Drugs:** TASIS is strongly intolerant of substance abuse. The use or possession of any illegal drug or drug-related paraphernalia will lead to immediate dismissal. Students are required to register all prescription drugs and medicines with the nurse immediately upon arrival. Program Directors reserve the right to test for drugs.

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TASIS reserves the right to dismiss at any time a student who, in the School's opinion, is an unsatisfactory member of the School community. If in the School's judgment a student's conduct on or away from campus indicates that he or she is consistently out of sympathy with the ideals, objectives, and programs of TASIS, parents will be required to withdraw the student, even though there may be no infraction of a specific rule. In case of dismissal of a student, his or her return home will be arranged at the family's expense. A more comprehensive list of rules specific to each program will be sent upon enrollment, along with clothing lists, travel, medical, and permission forms.

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